



Rex's Place Boarding House Welcome Packet
For Dog Boarding

Rex's Place Boarding House
2118 Ashland Avenue
Evanston, Illinois 60201
847-920-8739

Requirements for Boarding

Vaccinations: Proof of current vaccinations is required for any pet that overnights with us. The following vaccinations are required:

- Bordetella (kennel cough)
- Distemper
- Parvo
- Leptospirosis
- Rabies

If your pet is not up to date on these vaccines, he/she will not be allowed to stay with us.

Flea Medication: All pets boarded at Rex's Place Boarding House are required to be treated for fleas with a prescription strength product. If any fleas are noticed on your pet, Rex's Place Boarding House will treat your pet with the treatment of our choice (depending on your dogs weight) and the cost will be applied to your balance.

Heartworm/Intestinal Parasite Medication: All pets staying at Rex's Place Boarding House are required to be on a heartworm prevention plan to protect not only your dog but also the other dogs staying with us. Please provide proof of purchase of your heartworm prevention medicine and a negative heartworm test us within 24 hours of your stay.

Behavior: For the safety of our staff and other guests, Rex's Place Boarding House reserves the right to refuse to board any animal that is deemed to be overly aggressive or is seen as having severe behavioral problems.

Consent Forms and Information Forms: Owners are required to fill out and complete all necessary forms for their pet to overnight with us.

Food: Our boarding rates do not include furnishing food for your pet. To be honest, there are so many allergies out there, we believe it is best for your dog to stay on his own food during his stay. We require using Zip-Lock bags with pre-measured portions for every meal. Please make sure to pack some extra portions in case your stay has to be extended

If your dog has to eat a special food just tell us what it is, how we should keep it (e.g. refrigerate) and we are good to go.

Medication: Pet Owners are required to provide all medication needed for the duration of your dogs stay. If you use a special food or treat to administer medications to your pet, please make sure you bring those with you. If your pet's medication is a controlled substance, the owner as well as the staff, to verify quantities, will count the medication. We will only accept the amount of controlled substance needed for the duration of your pup's stay.

If your pet requires insulin injections, you are required to supply the insulin as well as syringes and needles for the duration of your pet's stay plus a couple of extra days in case your dog's stay is extended. In order to more closely monitor the eating, drinking and bathroom habits of a dog with diabetes. They will be required to board by themselves.

Check in and Check out times:

Check in: Monday-Friday	7:00 – 12:00 or 3:00 – 5:00
Saturday-Sunday	9:00 – 12:00 or 3:00 – 5:00

Check out: 7:00am – 12:00 pm Dogs picked up after 12 will incur a ½ day charge.
No pick-ups after 5:00

Owner Responsibility Check List

- Pets are up to date on all the required vaccines
- Pets are treated with appropriate flea prevention
- Pets are treated with approved Heartworm prevention
- Pet Registration Form is completed
- Emergency contacts are provided
- Signed social media form
- Pre-packaged pet food and treats, along with feeding instructions are provided
- Completed and signed boarding contract
- Medication for their stay is provided with clear instructions
- 3 of your pet's belongings (e.g. non-squeaky toys, blankets, etc.) to bring with them

Social Media

Please initial to select whether you approve or decline to give us permission to use your pet's photos as outlined below:

_____ Agreed _____ I Decline

I hereby give Rex's Place Boarding House permission to use photographs of my pet on Facebook or other social media applications. I grant Rex's Place Boarding House permission to publish photographs of my pet for promotion of the organization in printed publications and photographic displays on the Rex's Place website.

Owner Signature

Date

Dog Boarding Registration Form

Owner Information

Your name _____ Dog's Name _____

Address _____

Home Phone _____ Cell Phone _____

Email: _____

_____ please send me email updates on my pet

_____ please DO NOT send me email updates on my pet

Emergency Contact

Name: _____ Relationship _____

Home Phone _____ Work Phone _____

Cell Phone _____

Veterinarian Information

Name: _____ phone number _____

Vet Clinic/Practice Name _____

Does anyone besides you (the owner) have the authority to pick up your pet from his/her boarding stay? _____ Yes _____ No

If so: Name _____ Relationship _____

Pet Information

Name _____ Breed _____ Age _____

Sex _____ Approx. Weight _____ Sprayed/Neutered Y N

Color _____ Micro-chipped Y N Number _____

Where did you get your dog: _____

When did you get your dog: _____

If you adopted your dog, do you know anything about their history: _____

Is your dog a jumper, climber or escape artist? Y N if yes, please explain

Is your dog a barker? Y N if yes, please explain

Does your dog have any food allergies? Y N if yes please explain

Physical Limitations medical problems your dog has: _____

Is your dog on any medications? Y N If yes, please lists: _____

Does your dog have any current injuries or incision/sutures staples? Y N

If yes, please describe date, location and reason: _____

We perform daily body checks on our dogs. Are there any lumps, warts or growths we should be aware of? _____

Has your dog coughed, sneezed, wheezed or exhibited any asthmatic symptoms recently? Y N if yes please explain _____

Is your dog frightened of any types of noise or action? _____

Has your dog every been toy aggressive towards other dogs or humans?

Has your dog ever bitten another dog or person? _____

Has your dog every growled at another dog or person? _____

What commands does your dog respond to: (sit, stay, off, etc)

Is there anything else we should know about your pet?

I certify that the information provided in this Registration Form is true and Rex's Place Boarding House can rely on the accuracy of this information:

Owner Signature

Date

Printed name

Boarding Consent

This boarding contract ("Agreement" is made this _____ day of _____, 20 ____.
By and between Rex's Place Boarding House (RPBH) and _____ (hereafter known as Pet Owner), WHEREAS RPBH wishes to provide pet boarding services and Pet Owner wishes to accept such service on terms and under the conditions recited below. The parties, intending to be legally bound, hereby agree as follows:

- Prices for Services are detailed on our Rate Card and posted on our Rex's Place website and are subject to change. A non-refundable deposit is required to secure your space when the reservation is made.
- RPBH reserves the right to not accept any pet into the boarding house for any reason. All rules of the facility are subject to changes and at the sole discretion of RPBH.
- Pets are boarded in kennels and will be left unattended overnight.
- Should a medical emergency occur, Pet Owner gives RPBH permission to treat pet(s) and to pay any charges incurred for the treatment of the pet(s) in full at the time of the pet(s) pickup.
- Pet Owner agrees to hold RPBH, its members, directors, officers, agents, employees and lessors of the premises from any and all claims of loss or injury (including legal fees) which may be alleged to have been caused directly or indirectly to any person or thing by the act of the pet and Pet Owner personally assumes all responsibility and liability for any such claim..
- Pet Owner understands that while RPBH takes all reasonable steps to avoid communicable diseases, there is still a risk of acquiring such a disease while boarding. Pet Owner assumes all the risks and accepts the responsibility for the cost of all treatments. Pet Owner further agrees to hold the owners and staff of RPBH harmless for expenses incurred for such treatment).
- Pet Owner agrees that RPBH is not responsible for the loss or damage of any belongings, such as blankets or toys that are brought with the pet(s).
- Pet Owner certifies that he/she is the actual owner of the pet(s) or is the duly authorized agent of the actual owner whose name is entered above.
- Pet Owner represents that the pet is free of any infectious disease and has been vaccinated with all of the required vaccinations as outlined in the Requirements registration.
- Pet Owner is aware that there is an inherent risk of illness and injury when dealing with animals.
- Pet Owner understands that if pet is not picked up 5 days after agreed upon pick-up-date, the pet shall be determined to be abandoned and Pet Owner relinquishes all claims to the animal, but shall not be relieved of the contractual liability of any treatment, boarding, or care provided.
- Pet Owner represents that the information provided on all the forms signed and submitted to RPBH are true and that RPBH is reasonable to rely on the accuracy of the supplied information.

- Pet Owner has read and understands the Requirements for Boarding at RPBH.

I have read and understand the terms set forth above. I agree to abide by all the terms, conditions and statements of the RPBH Contract.

Owners Signature _____ - Date _____

Printed Name